

Equipment Policy  
Sully Community Library

- Equipment may be borrowed at no charge.
- Certain items are for in-library use only.
- To be eligible to borrow equipment, the borrower must have a current library account in good standing.
- Eligible equipment may be renewed 1 time.
- For some items, borrowers must be 18 years of age or older, or supervised by an adult age 18 or over, and sign a usage agreement and waiver.
- For some equipment, recording media, manuals, and program cards are checked out separately.
- When returning equipment, all settings should be returned to the default values and recording media should be removed. If using library recording media, please be sure to save your files. Media will be erased upon return.
- Equipment must be returned to the circulation desk. **Do not return equipment in the drop box.**
- Equipment may be used only for lawful purposes. The public will not be permitted to use equipment to create material that is: prohibited by local, state or federal law; unsafe, harmful, dangerous or poses an immediate threat to the wellbeing of others; obscene or otherwise inappropriate for the library environment.
- Copyright law of the United States (Title 17, U.S. Code) governs the making of copies or other reproductions of copyrighted material. The person using the library's equipment is liable for any infringement.
- The Sully Community Library, staff, and representatives are not liable for any damaged material or media belonging to someone using library equipment. The afore mentioned are not responsible if a project is destroyed, does not print correctly, does not work, or does not turn out as expected.
- The borrower understands that the library, staff, and representatives are not responsible for any manufacturing defects or quality of workmanship of any of the tools, materials, or equipment supplied by the library.
- Equipment is assumed to be in good working condition at the time of check-out. Equipment will be inspected and inventoried after each use. If the equipment is lost, stolen, or damaged due to deliberate or negligent misuse, the borrower is responsible for the cost of repair or full replacement cost. Failure to pay will result in suspension of check-out privileges.
- If any equipment or tools malfunction or break, please alert the library staff upon return.

Items requiring a signed waiver include, but are not limited to:

- Cricuit Maker 3 Machine – in library use only, replacement cost – up to \$400. See separate attachment.
- Akaso Brave 7 Action Camera - \$179.99; Accessory Kit \$19.99; Camera Bag \$19.99. See separate attachment.
- Crow Pi2 Laptop Kit \$449.98. See separate attachment.
- Telescope Kit - \$109.99
- Microscope - \$89.76
- Electricity & Magnetism Kit \$49.99
- Raspberry Pi 400 Kit - \$114.99
- Raspberry Pi Zero 2 W Kit \$49.99
- Microscope Kit \$47.59

### Agreement and Waiver

By signing this agreement and waiver, I indicate that I understand the terms of the policies and procedures associated with the equipment, and agree to abide by it when using library property.

Print Name: \_\_\_\_\_

Signature: \_\_\_\_\_ Date \_\_\_\_\_

Adopted: Nov. 13, 2023

Amended Oct. 14, 2024

To be reviewed 2027